



PONTIFÍCIA UNIVERSIDADE CATÓLICA DO RIO DE JANEIRO – PUC-Rio
Central Coordination for International Cooperation – CCCI

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Academic Year 2018	<p>First Semester: 4 months (from February/March to June/mid July) Second Semester: 4 months (from August to November/mid December) Vacation periods: - summer: approximately 3 months (from December to February/March) - winter: approximately 1 month (from mid July to mid August)</p> <p>Pre-term Intensive Portuguese Course (summer) Orientation Day: January 11th Classes begin/end: January 15^h to February 07th</p> <p>Regular term (first semester) Orientation Day: February 28th Classes begin/end: March 5th to July 10th</p> <p>Pre-term Intensive Portuguese Course (winter) Orientation Day: July 5th Classes begin/end: July 9th to August 1st</p> <p>Regular term (second semester) Orientation Day: August 9th Classes begin/end: August 13th to December 21th</p> <p>Exams: Are scheduled along the semester. There are usually 2 exams per semester in each course: G1 and G2. Examination periods are not fixed. More exams, papers, tests may be scheduled by each teacher.</p>
Application Deadline	May 15th (exchange period : Jul/Ago – Dec) / October 15th (exchange period: Feb/Mar – Jul)
Nomination Process	The home university must send a confirmation e-mail to Mrs. Linda Sousa , Senior Advisor for International Students (incoming@puc-rio.br) including the student's documents (1 Photo 3 x 4 cm size, Official transcript, Nomination letter, Passport, Personal statement, Proof of health insurance, Proof of payment of registration fees). Please refer to http://www.puc-rio.br/ensinopesq/ccci/incoming/fees_tuition.html to get more information about tuitions, fees and wire transfer details.
Application Process	The objective of the exchange program is to offer international students the possibility to take classes at PUC-Rio and receive course approval and credit for their undergraduate and graduate programs at their home institution. Independent students from non-partner universities. Both type of students can earn and transfer course credit to their home institution. The application form must be filled out on line by the student for all types of registration (i.e. Intensive Program, Semester Exchange and Housing) accessing the following link http://www.puc-rio.br/ensinopesq/ccci/incoming/forms-hp_students.html

Accommodation	PUC-Rio does not provide dorms facilities on campus but offers an enriched opportunity for students to experience the Brazilian way of life by placing students in an accommodation program. For more complete information, check the accommodation website at http://www.puc-rio.br/ensinopesq/ccci/incoming/housing.html
Language Requirements	All exchange students must take a placement test in order to confirm his/her knowledge of Portuguese, on the first day of classes. Students are required to take a Portuguese as a Second Language class during the regular academic term corresponding to their level. Students also have the opportunity to take an Intensive Portuguese as a Second Language course before the regular semester begins, although this course is not mandatory.
Pre-Term Portuguese As a Second Language Intensive Course	Pre-Term Portuguese as a Second Language Intensive Course, held before the regular semester, will not be included in the student's transcript even if he/she enrolls in the regular semester. Instead, students who take the Pre-Term Portuguese as a Second Language Intensive Course will receive a certificate of completion indicating the course date, student's grade, and level of Portuguese taken. The Portuguese language courses are offered at five different levels, from very basic to the advanced levels. Each student will take a placement test to confirm his/her exact knowledge of Portuguese. This course aims to develop the student's written and oral skills in Portuguese, preparing international students to attend regular courses at the university during the subsequent academic terms. Please check the link: http://www.puc-rio.br/ensinopesq/ccci/incoming/portuguese.html
Courses Available in English	The courses taught in English have an undergraduate content based on Brazilian and Latin American aspects, such as: Culture, Literature, Business, Design, Civilization and History, among others. Disciplines in English are not necessarily offered every semester. These courses are subject to academic planning. Along with the courses in English, international students must attend Portuguese as a Second Language class during their academic semester, as well as any other courses in Portuguese recommended by the coordinator. No English level is required to attend the courses taught in English. Although it is recommendable an intermediate level (B1) or upper proficiency.
Information about Courses	Available classes and relevant course information are listed on the " <i>Horário das Disciplinas</i> " site located at http://www.puc-rio.br/microhorario/ . You can also request the class syllabus by sending a message directly to the Department. Please see the department mail on the website http://www.puc-rio.br/sobrepucc/depto/
Required Student's Workload Per Semester (Credits)	Exchange students must take a minimum of 2 classes (8 credits) and a maximum of 5 classes (24 credits) including the mandatory Portuguese as a second language course for who is not proficient in Portuguese.
Grading System	Grades range from minimum 0 (zero) to maximum 10 (ten). 5 (five) is the minimum passing grade for undergraduate students and 6 (six) for graduate students.
Credits System	1 credit = 1 class hour/week of lecture class or 2 hours laboratory class/week or 3 hours of exercise class/week, considered standard term of 15 weeks.
Support for Disabilities	At PUC-Rio, we work closely with the Center for Disabilities Persons – NAIPD. http://www.puc-rio.br/sobrepucc/admin/vrac/rae/ The NAIPD works directly with the CVI (Central of Independent Life). Coordinated by disabilities people at PUC-Rio and its purpose is to provide services for disabilities using individual approach, informing and guiding them, their families and all the interested ones. We work on a case-by-case basis to accommodate students' necessities as best as we can. In case of students with learning disabilities, we have to contact their professor to inform his/her necessity. If the students will need some extra time to take test, exams or different kind of computer program etc. We cannot provide a Note Taker, but we can help the student to find a volunteer colleague to help him in this matter.
Internship	Exchange students are able to do internship in Rio de Janeiro. However, they need to be studying at PUC-Rio and we strongly recommend them to inform CCCI as well as CCESP (Internship Coordination Office) concerning this matter.
Volunteer Work	Exchange students who are interested in participating in special community projects and/or community service: please check the link below. http://www.puc-rio.br/sobrepucc/admin/vrc/respucc/index.html