

**INFORMATION SHEET for incoming exchange students
Khazar University 2019-2020**

INSTITUTION

Name	Khazar University
Website	www.khazar.org

CONTACT

Name and position	Turan Jafarova/Director, International Affairs Office
Address	41 Mehseti Street, Baku, Azerbaijan AZ1096
Phone and Fax numbers	Phone: +994 12 421 79 16 (extension 240) Fax: +994 12 498 93 79
Email	tjafarova@khazar.org

APPLICATION

Deadlines	Fall Semester + Full Year:	May 15
	Spring Semester:	October 31
Admission requirements	Eligibility: <ul style="list-style-type: none"> - Students who have completed at least one year of undergraduate and one semester of graduate studies - Students with minimum GPA 80 - English language proficiency 	
Language requirements	Document proving language proficiency equivalent to at least B2	
Application Form and Further information	Application form for incoming exchange students can be downloaded from here	

PRACTICAL

Visa	The International Affairs Office will assist all incoming students in obtaining the visa to enter Azerbaijan.
Arrival	Travel instructions, information about where and whom to report upon arrival will be provided by the International Affairs Office Team
Accommodation	On-campus accommodation is provided. More information can be found here

	Off-campus accommodation to rent is also available. The International Affairs Office will assist all incoming students in finding a suitable accommodation
Residence Permits	The International Affairs Office will assist all incoming students in obtaining residence permit. For information about residence permit follow the link below: http://international.khazar.org/temporary-residence-permit/
Estimated living expenses	For more information about the cost of living follow this link: https://www.numbeo.com/cost-of-living/in/Baku
Health check	Information about health and any restrictions should be provided in the application form. No mandatory health checks are required.
Insurance	Students must have health insurance to cover any medical costs incurred during their stay
Contact Person	For any questions/additional information about practical issues contact International Affairs Office staff: Lamiya Panahova lpanahova@khazar.org

ACADEMIC

Academic calendar or semester dates	Semester Dates: Fall Semester: September 15 – January 25 (Final exams: January) Spring Semester: February 10 – June 30 (Final exams: June-early July)	
Recommended arrival dates	Fall semester:	September 10
	Spring semester:	February 5
Course Registration process and dates	Spring semester:	Last day to register: February 9
	Fall semester:	Last day to register: September 14
International Student Orientation	Spring semester:	February
	Fall semester:	September
Language of instruction	English	
Courses available to non-degree students	The whole range of courses offered by Khazar University are available for exchange students. Please check the list of programs that are entirely in English here . All subjects for these programs are taught in English.	
Credit system used	Khazar University has its own credit system. 2 ECTS credits = 1 Khazar credit (ECTS – European Credit Transfer System)	
Standard course load per semester	Standard course load per semester ranges from KU 12 (ECTS 24) to KU 18 (ECTS 36)	
Language courses available for credit?	Persian, Arabic, Chinese, Spanish, Italian, German and Azerbaijani language courses are available for credit	
Transcript issuance	For Fall Semester: Mid February For Spring Semester and Full Year: Mid July Please be informed that these dates are approximate	