



Would you like to work in sunny Málaga (Spain)?

Do you have a big smile?

Europroyectos Erasmus Plus is the perfect place for you!

We are a Spanish intermediary agency with 20 years of experience in working within the framework of European mobility projects. We are looking for an intern to join us and support implementation of current projects and development of the foreseen activities.

Among your tasks would be:

- Support the implementation of the running projects in terms of activities (eg. reception of the groups at the airport, carrying out cultural activities and excursions)
 - Support the development of future projects
 - Manage and update databases
 - Contact potential partners (local institutions and companies)
 - Negotiate and collect offers from subcontractors
 - Draft different project documents
- Research on relevant topics for the drafting of mobility projects
 - Assist in arranging events and meetings

We are looking for a well-organized person with fluent Spanish and English, high communication and problem solving skills as well as ability to perform tasks autonomously and take own initiatives — is this you?

If the answer is yes, please contact us: marta.roslon@europroyectos.eu

The preferred starting date: X/XI 2017 (the exact starting date and duration of the internship upon agreement).

Please be advised that we do not offer any financial remuneration. Travel and living costs must be met by yourself.