



ALEXANDER COLLEGE CYPRUS FACTSHEET FOR PARTNERS **REGARDING ERASMUS+ KA1 MOBILITIES**

ACADEMIC YEAR 2021—2022

Full Legal Name of Higher Education Institution:	ALEXANDER COLLEGE
Erasmus+ Code:	CY LARNACA03
Participant Identification Code (PIC):	939078244
Address:	LARNACA CAMPUS (Central): Alexander College 2 Artas Street Aradippou, 7102 Larnaca, Cyprus PAPHOS CAMPUS: Alexander College 88 Tassos Papadopoulos Ave., Paphos, 8026 Cyprus
P.O. Box Larnaca:	45081, Aradippou 7110
Contact:	Tel.: +357 24532373 or 70002592 Fax: +357 24532365
Website:	https://alexander.ac.cy/
Erasmus+ Programme Website:	https://alexander.ac.cy/study/erasmus/

General Enquiries Email:	info@alexander.ac.cy
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Head of Academic Affairs Office:	Mr Nicodemos Loizou n.loizou@alexander.ac.cy
Erasmus+ Coordinator Contact person for any related Erasmus+ Programme KA1 matters (mobilities—> outgoing & incoming):	Ms Chryso Tziampazi erasmus@alexander.ac.cy
Head of Student Affairs Office:	Ms Eleni Georgiou e.georgiou@alexander.ac.cy
Head of Business Administration & Finance Department:	Ms Anna Chrysaphi a.chrysaphi@alexander.ac.cy
Head of Computer Science and Game Development Department:	Mr Evagelos Evangelou e.evangelou@alexander.ac.cy
Head of Design Courses (BDes Fashion, BDes Graphics, BDes Interior, BDes Photography)	Ms Marina Nichola m.nichola@alexander.ac.cy
Head of Masters in Business Administration with Specialisations in Management / Procurement Courses:	Mr Nicodemos Loizou n.loizou@alexander.ac.cy

ACADEMIC YEAR 2021/2022—SCHEDULE

First Semester (Winter Semester/ Full Year):	04/10/2022 — 28/01/2023
Enrolment:	30/08/2022 — 15/10/2022
Induction Week:	26/09/2022 — 30/09/2022
Duration of Classes:	12 weeks
Christmas Holiday Period (College remains closed):	22 Dec 2022 — 6 Jan 2023
Examination Period:	16/01/2023 — 27/01/2023
Bank Holidays:	1 Oct, 28 Oct, 25 – 26 Dec, 1 Jan, 6 Jan
Second Semester (Spring Semester):	06/02/2023 — 27/05/2023
Duration of Classes:	12 weeks
Orthodox Easter Holiday:	10 — 19 Apr 2022
Examination Period:	23/05/2023 — 10/06/2023
Bank Holidays:	7 Mar, 25 Mar, 1 Apr, 22 Apr, 25 Apr, 1 May, 13 Jun, 15 Aug
Reassessment Period (Summer 2022):	20/06/2023 — 01/07/2023

APPLICATION/NOMINATION DEADLINES

First Semester (Winter Semester/ Full Year):	30 June 2022
Second Semester (Spring Semester):	1 December 2022

APPLICATION PROCESS

- **STEP 1:** Students must be officially nominated by the department responsible (IRO, Erasmus+ office etc.) at the Home Institution after a successful selection, **before the Application Process can commence.**
- **STEP 2:** The responsible department dealing with nominations at the Home Institution must contact the Erasmus+ Office at Alexander College by email to **erasmus@alexander.ac.cy**, to send the Nominations prior to the Application of participants.
- **STEP 3:** The correspondence should include the participant's: Name, Surname, Email address, Study cycle, Semester, Duration of Mobility, Course/Subject Area.
- **STEP 4:** After the Nominations are sent and if accepted by the Host Institution, participants should contact Alexander College's Erasmus+ Office directly to express their interest.
- **STEP 5:** Upon communication students should then complete and send all the necessary **Application documentation and evidence:**
 - ❖ Erasmus+ Application Form
 - ❖ Erasmus+ Learning Agreement or complete Online Learning Agreement on Erasmus+ Dashboard/EWP via Erasmus+ Mobile Application (obligatory for 2021 Call) signed and verified by responsible counterparts at Home Institution*¹

¹ *The Learning Agreement has to be accepted by the Host Institution and thus signed and verified in turn, **for the Learning Agreement to be valid and for the student to become eligible**



**ALEXANDER
COLLEGE**
CYPRUS

to participate in the prescribed mobility.



Erasmus+
Enriching lives, opening minds.



- ❖ Copy of Online Language Test undertaken at Home Institution^{*2}
 - ❖ Copy of Duration of Studies and Academic Calendar; the dates must be identical to the ones mentioned in the Learning Agreement/OLA
 - ❖ Copy of European Health Insurance Card
 - ❖ Copy of National ID or Passport
 - ❖ 2 Passport Photos
- The above-mentioned documents must be sent by email to **erasmus@alexander.ac.cy** before the application deadline.

Supporting Documents

Find Here the Learning Agreement for Studies:

https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/learning-agreement_en

² *The student is required to take the Online Language Test evaluation as it has been agreed in the Learning Agreement.

ASSESSMENT CLASSIFICATION DESCRIPTION

UNDERGRADUATE STUDENTS:

Classification	Grade	Criteria
Outstanding	70 – 100%	The student has fulfilled the intended learning outcomes of the module fully, showcasing a high level of commitment and engagement with the module of study. A first class mark is awarded for the production of a substantial body of work which has been researched in depth, with convincing synthesis of a variety of appropriate sources. Work displays evidence of having read widely and appropriately and shows a broad and deep knowledge of the topic. It is clearly structured, well-argued and well-presented, perceptive and innovative, with attention to detail, critical evaluation and logical development of ideas. Work also shows independence of thought, originality and insightful analysis, attaining the professional standard expected for the discipline.



Above Average	60–69%	<p>The student has produced a substantial body of work, showing commitment and engagement with the module of study. Body of work displays a secure knowledge of the subject, coverage of main points, but limited in depth discussion. There is clear evidence of appropriate reading, accurate research and some conclusions. There is clear analysis of material with identifiable purpose, some evidence of originality and some independent and innovative thought processes. Work also shows coherence and soundness of argument based on a good understanding of material. It is comprehensive in content, but evaluation and development of ideas could be improved. Work is well-presented and clearly written, with references and bibliography in accordance with departmental guidance on style.</p>
Average	50–59%	<p>The student has produced a body of work with evidence of adequate understanding of the subject, but little awareness of the wider issues. There is also evidence of adequate research and analysis, but with greater reliance on secondary sources and/or a narrower range of reference. Work is generally sound, but reflects a greater tendency to generalize, is more derivative in argument and balance between description and evaluation could be improved. There is lack of clear structure and purpose and arguments, while reasonably well-organised, are sometimes repetitive and not always sufficiently critical or well-supported. Work shows a competent grasp of main issues, showing an ability to begin to evaluate and interpret information, but could be strengthened. Work also displays little independence and some evidence of reading but limited.</p>



Below Average	40–49%	<p>The student has shown some evidence of engagement with the module and has made attempts to address the subject. Work meets the relevant learning outcomes but demonstrates a minimally adequate response. There is evidence of an ability to operate a basic and limited range of ideas. There is little insight, imprecise expression, poor organizational material, generalization and inability to fully address the issue. Work displays some reading and basic research but a very narrow range of resources. There is evidence of some structure but not always well-sequenced. There is some basic interpretation and evaluation but not very well developed. Work has important elements missing, or contains significant errors which indicate some misunderstanding of key principles and concepts. Work also displays limited knowledge and coverage and very few signs of any independent work or thought.</p>
Fail	0–39%	<p>There is little to no evidence of learning outcomes having been achieved. The body of work is insufficient and demonstrates a lack of commitment to the module of study. Although there may be brief signs of comprehension, work shows basic misunderstandings or misinterpretations and can be characterized as is brief, confused or incomplete, with poor structure. Work is likely to have irrelevant or incorrect material. There is minimal or no evidence of research and poor or no analysis. The student demonstrates almost no ability to meet the requirements of the study module.</p>

POSTGRADUATE STUDENTS:

Classification	Grade	Criteria
Distinction	70 – 100%	Student work is exemplary and exceeds the threshold standard for pass by a significant margin. Work displays evidence of having read widely and appropriately, with exceptional knowledge and understanding. It also shows autonomy and independence of thought, originality, insight, attention to detail and exceptional ability in analysis, critical evaluation, problem solving, and logical development of ideas. There is rigour and clarity in reasoning and writing, with well- supported conclusions.
Merit	60–69%	Student work very much exceeds the threshold standard for pass. Work displays evidence of appropriate reading, with a secure knowledge and understanding. There is also some evidence for originality, insight, attention to detail and some independent and innovative thought processes, but evaluation and development of ideas could be improved. Work is comprehensive in content, shows autonomy and independence of thought and it is well-presented and clearly written.



Pass	50–59%	Student work meets the threshold standard for a pass. Work demonstrates achievement against all learning outcomes but with important limitations. It also displays adequate knowledge and understanding but there is little awareness of the wider issues. There is good ability in research and analysis and evaluation, but reflects a greater tendency to generalize and lacks balance between description and evaluation. While arguments are reasonable and well-organised, there are not always sufficiently critical or well-supported. Work also displays little independence and some evidence of reading but limited.
Fail	0–49%	Student work fails to meet the threshold standard for a pass. Work displays little knowledge and understanding. It also displays some appreciation of the subject matter, but not all learning outcomes are demonstrated convincingly. There is little insight, poor organizational material and generalization, poor structure and use of irrelevant or incorrect material. There is also minimal or no evidence of research and poor or no analysis. Work also displays very few signs of any independent thought. While there may be evidence of some structure, it is not always well-sequenced and basic interpretation and evaluation is not very well developed.

VISA REQUIREMENTS FOR TRAVEL

- EU and EEA citizens are not required to apply for a visa or a residence permit.
- Citizens with origin outside of the EU or EEA must apply for a visa or a residence permit prior to arriving in the Republic of Cyprus, subject to the guidelines given by the Civil Registry and Migration Department.

More information:

<http://www.moi.gov.cy/moi/CRMD/crmd.nsf/All/3970FC0B8741575AC2257D1F001EFF59?OpenDocument>

<http://www.moi.gov.cy/moi/crmd/crmd.nsf/All/A589CBAEC2D89293C2257D2C00385B21?OpenDocument>

<http://www.moi.gov.cy/moi/CRMD/crmd.nsf/All/A67091FD95B9A74FC2257D2C00392911?OpenDocument>

HEALTH AND TRAVEL INSURANCE

- EU and EEA citizens must be holders of a valid European Health Insurance Card.
- Citizens with origin outside of the EU or EEA are required to have private health insurance coverage before arrival in the Republic of Cyprus according to the guidelines given by the Civil Registry and Migration Department (see above). There are a variety of insurance providers students can choose from.

More information:

<http://mof.gov.cy/en/publications/1-insurance-companies-control-service/regulated-entities/regulated-entities-list-of-insurance-undertakings>

LIVING IN CYPRUS

Cyprus is a mosaic of nature and culture, a whole magical world concentrated in a small, warm and hospitable island in the northeastern corner of the Mediterranean, at the crossroads of Europe, Asia and Africa. The capital city, Nicosia, is located to the north-east of the centre of the island. All the other major cities; Limassol, Famagusta, Paphos, Larnaca and Kyrenia are situated on the coast. Your experience of Cyprus can be as varied and rewarding as the geography of the island itself. The island is endowed with virgin green forests, beautiful beaches and other natural wonders. In recent years the Cyprus government has acted proactively to limit over-development on the island which explains why the environment here is one of the healthiest in the world, free from pollution and the other ill-effects of industrialized countries and the crime rate on the island is also extremely low. The sun is a resilient force in Cyprus, shining high and bright enough to keep the sea warm for comfortable swimming from early May all the way through October. It helps give the island its quintessential Mediterranean atmosphere. Even during the light rainy season in the colder winter months, Cyprus is still sunny on most days. Temperatures range from 8oC (42oF) during the coldest months, to around 35oC (96oF) in the summer.

Larnaca specifically is a quaint city with a big personality and with a community that embraces diversity in the people who live, learn and work here. Larnaca offers a student life that can be tailored to your own tastes. It's easy to immerse yourself in exciting opportunities and enriching experiences both in the classroom and beyond. It is a city with vision, vitality and a passion for progress. Getting Around Getting from place to place in Larnaca is made easy by the bus service. Zenon Buses have an integrated system of urban and regional bus routes (the city centre is just a 10 minute bus ride from the college). Due to the city's layout, distances are quite short so a lot of students prefer to travel around Larnaca by bike or by scooter. If you need to get to somewhere outside of Larnaca, you can take an intercity bus which will take you to all the major cities in Cyprus. Indeed, you can travel even further thanks to our international airport.

ACCOMODATION*3

General Information:

There are different types of places students can rent in Larnaca. A house is usually too expensive for one student to rent, but many students share rented suites (a self-contained unit with a kitchen, toilet, bath and bedroom) within a larger home. Apartments are another option, where one has a kitchen, toilet, bath, and one or two bedrooms. Most rental apartments are fully furnished. Working in Larnaca Both International and EU students may search for work whilst in Cyprus but some conditions apply – International students are permitted to work part-time for 20 hours per week during the months where they have to attend classes and up to 38 hours per week during vacation times however six months must pass since their arrival to Cyprus before they can seek employment.

Duration:

Based on the rules and regulations of the Migration Authorities of Cyprus, all students must have an accommodation contract lasting at least one year. For this reason, students are required to sign an accommodation contract with a landlord for the specified minimum period, prior to beginning their studies.

Accommodation Booking:

Although Alexander College does not have its own accommodation, assist students by providing contacts regarding accommodation in Cyprus. In order to benefit from this assistance, you must give Alexander College at least four weeks notice.

Distance to Alexander College:

The closest available accommodation to Alexander College is located a 10 minute bus ride away, although the availability of accommodation in such a close proximity is limited.

Most accommodation is based in Larnaca city, which is located 20 minute bus journey away from Alexander College.

³ *The Student Affairs office may be able to assist students in finding appropriate accommodation in Larnaca for the duration of their studies at Alexander College. **The students nevertheless will be required to make accommodation arrangements on their own since Alexander College is not responsible for the actual reservation, housing conditions, or contracts between the students and landlords.**

LIVING COSTS

Accommodation payment frequency/conditions must be agreed with the landlord, directly.

The landlord will also hold one month's payment as a security fee, which is refundable at the end of the rental period. The security fee will be returned at the landlord's discretion when the contract is due to terminate. This is dependent upon the condition of the accommodation at the time.

Terms of Payment:

There are two accommodation options in Larnaca, Cyprus: Flat share (renting a flat and sharing it with other student(s))

- Flat share: is the student's responsibility to find roommate
- Flat rent (renting a flat alone)

The approximate cost range is the following*⁴:

- Flat share: from €300 - 350 per month
- Flat rent: from €500 per month
- Utility fees (electricity and water): €80 - 100 euros per month
- The Tenants will have to pay an amount €600 (non-eu res.) and €250 (eu res.) for transferring the Electricity Bill on their name. Amount to be returned to them by the Electricity Authority when they leave the apartment.
- The Tenants will have to pay an amount of €100 for transferring the Water Bill on their name. Amount to be returned to them by the Water Authority when they leave the apartment.
- The Tenants are obligated to pay once a year an amount of €170 for the Garbage expenses at Larnaca Municipality.

⁴ The utility expenses depend on each student's lifestyle; the above is given as an average, approximate valuation only.

FUNDING

Funding available to students who are approved to participate in Erasmus+ Mobility:

Programme Countries	Funding Per Month in Euros
Group 1: Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, Liechtenstein, Norway	770
Group 2: Austria, Belgium, Cyprus , Germany, France, Italy, Greece, Spain, Netherlands, Malta, Portugal	720
Group 3: Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, Republic of North Macedonia, Turkey	670

COVID-19

Applicants must be informed that lessons are carried out through a blended method of delivery via distance learning mostly, and with physical presence if necessary, in line with the governmental health protocols currently in place due to the Covid-19 pandemic. All social distancing measures must be observed at the College's premises.

To find out more about the pandemic guidelines, travel restrictions currently in place and any updates please follow closely: <https://www.pio.gov.cy/coronavirus/eng>

ERASMUS+ OFFICE OPENING HOURS (local time):

Monday—Thursday 08:00- 16:00

Friday 08:00- 14:00

Find Us On Social Media

<https://www.facebook.com/AlexanderCollegeCyprus>

https://www.instagram.com/alexander_college/

<https://www.linkedin.com/school/alexander-college-cyprus/mycompany/>

<https://www.youtube.com/channel/UCEvOCs7fI4nKV7zTY9S0YNg>