**UNIVERSITY OF THE INCARNATE WORD**

**EXCHANGE PARTNER INFORMATION SHEET**

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| **Incoming Study Abroad Exchange Students** |

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| **Name of University** | University of the Incarnate Word (UIW) |
| **Address** | 847 East Hildebrand  San Antonio, TX 78212  USA |
| **Director of International Affairs** | Dr. Javier Lozano |
| **Contact for Incoming Exchange Students** | Ms. Austin Pershing |
| **Telephone/Fax/Email** | Phone: 210-805-2548  Fax: 210-805-5701  [pershing@uiwtx.edu](mailto:pershing@uiwtx.edu) |
| **Main Web Page** | University: <http://www.uiw.edu> |
| **International Admissions Webpage** | Academic Exchange: [http://www.uiw.edu/internationaladmissions](http://www.uiw.edu/internationaladmissions/index.html) |
| **Areas/level of study** | * [Undergraduate Programs:](http://www.uiw.edu/academics/index.html) <http://www.uiw.edu/academics/index.html>   UIW offers over 40 programs, in six (6) schools, to exchange students: College of Humanities, Arts, & Social Sciences; Dreeben School of Education; H-E-B School of Business; School of Interactive Media & Design; School of Mathematics, Sciences, and Engineering; and School of Nursing and Health Professionals.   * Graduate Programs:   At this time, exchange students are limited to participating in undergraduate programs only. |
| **Language of Instruction** | English |
| **Information on Courses** | For course listings and course descriptions:  [Course listing](http://www.uiw.edu/registrar/schedule.htm): http://www.uiw.edu/registrar/schedule.htm  [Course description (UIW Catalogue)](http://www.uiw.edu/registrar/catalogs.html): <http://www.uiw.edu/registrar/catalogs.html> |
| **Scholarships Available** | None |
| **Student Exchange** | UIW may accept up to two (2) undergraduate students during an academic year or one (1) undergraduate student for the entire academic year. An academic year is defined as the fall and spring semester. |

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| **Application Form & other documents required to apply** | Information, application, and further instructions are available at:  <http://www.uiw.edu/internationaladmissions/> |
| **Health Insurance** | All students are **required** to purchase international health insurance from UIW only. Cost approximately $600.00 per semester. Other insurance will not be accepted |
| **Proof of Meningitis Vaccine** | All students (Domestic & International) must submit proof of a Meningitis Vaccine with their application.  (Meningococcal vaccine for Groups A, C, Y and W-135). |
| **Accommodation** | The International Admissions Counselor will contact the student regarding University housing once the admissions application has been completed and accepted.  **\*Students must submit the $225.00 housing deposit and proof of Meningitis Vaccine to complete the housing application.**  Housing and Meal details are available at:  <http://www.uiw.edu/housing/index.html> |
| **Cost of Living (per semester)** | For an exchange student it is **estimated** that one academic semester at UIW will cost around $9100 (US Dollars/fall 2016 or spring 2017) for housing and other miscellaneous expenses.  For student visa purposes, the student’s bank statement should reflect the appropriate amount. |
| **Pick-up Service** | UIW provides pick-up service from the airport upon arrival.  Students should email the International Student & Scholar Services Office to make arrangements. Email: [intl@uiwtx.edu](mailto:intl@uiwtx.edu) |
| **Visa** | Accepted exchange students will receive the form DS-2019 (Certificate of Eligibility) from UIW’s International Student & Scholar Services Office. An information packet will be mailed with this form including details on the next steps to take in applying for a student Visa. |
| **Pre-Registration:**  **(All exchange students must submit 4 classes and 3 alternates. Courses will be submitted to the Academic Advising Center for processing. Class enrollment is on a first come first serve basis.** | 1. UIW Course Schedule (Courses that are currently offered):    1. <http://www.uiw.edu/registrar/schedule.htm> 2. UIW Catalogue (Description of Courses):    1. <http://www.uiw.edu/registrar/catalogs.htm>    2. NOTE: Please select courses from the **Course Schedule**. NOT ALL courses listed in the catalogue may be offered during the semester you intend to study at UIW. |



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| **Academic Calendar - 2016-2017** |

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| **Semester** | **Semester 1 (Fall 2016)** | **Semester 2 (Spring 2017)** |
| **Application**  **Deadlines** | June 1 | October 1 |
| **Arrival Dates** | Estimated August 3-5, 2016\* | Estimated January 7- 10, 2017\* |
| **Orientation Dates** | Estimated August 15 -19, 2016\* | Estimated January 10 - 16, 2017\* |
| **Beginning and End of Semesters (including examination dates)** | Estimated August 22, 2016\*  Estimated December 9, 2016\* | Estimated January 17, 2017\*  Estimated May 12, 2017\* |
| **Compulsory Language for Exchange Students** | Minimum test scores required for admission consideration  NOTE: Official scores must be submitted by ETS (UIW institutional code 6303), copies will not be accepted.   * TOEFL: 79 ibt * TOEIC: 650 and above * IELTS: 6.5 * Cambridge English: Advanced (CAE): C1 Level (Grade C) | |
| **Requesting Transcripts & Release Dates** | Exchange students must complete a [Transcript Request Form](http://www.uiw.edu/registrar/transcriptrequest.htm) **BEFORE** returning home: <http://www.uiw.edu/registrar/transcriptrequest.htm>.  Transcripts are mailed approximately two weeks after the end of each semester. Be sure to check with the Business Office & the Registrar’s Office to see if you have any holds. Transcripts will not be released until all holds are removed. | |

NOTE: \*Dates subject to change

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| **Additional Information** |

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| * Only applications submitted by the home university will be processed. * **Exchange students must arrive on arrival dates and must attend orientation week.** * Attendance to classes is mandatory at UIW and part of the final grade. * The [grading system at UIW](http://www.uiw.edu/registrar/GradingScale.htm) is based on 4-point grading system:   **Grade Description Percentage GPA**  A Excellent Scholarship 93-100 4.00  A- Excellent Scholarship 90-92 3.70  B+ Good Scholarship 87-89 3.30  B Good Scholarship 83-86 3.00  B- Good Scholarship 80-82 2.70  C+ Satisfactory Scholarship 77-79 2.30  C Satisfactory Scholarship 70-76 2.00  D+ Poor Scholarship 67-69 1.70  D Poor Scholarship 63-66 1.00  D- Poor Scholarship 60-62 0.07  F Failure less than 60 0.00 |